



Get a quarter year of MLS fees for free!

Navigate your way through our 6 course curriculum to receive MAPS certification and get a quarter year of MLS fees for **FREE!**

Course selection is designed to give students a comprehensive knowledge base of the various MLS applications available to them and be part of a networked group of trained professionals to share technology tips and shortcuts. Participants have 12 months to complete the following six MCE approved courses to earn the certification:

- Advanced NTREIS Listings
- ZipformOnline
- LMPPro Intro
- LMPPro Advanced
- Managing Your Prospects
- MLS Content on your Website

MetroTex Association of REALTORS®
8201 N. Stemmons Freeway
Dallas, Texas 75247

MetroTex Association
of REALTORS®

Mobile Lab Training



Delivering Computer
Training to Real Estate
Professionals Throughout
North Texas

MetroTex Association of REALTORS®
8201 N. Stemmons Freeway
Dallas, Texas 75247
www.dfwrealtors.com
(214) 637-6660

The MetroTex Association of REALTORS® recognizes that your business depends on technology. For that reason, we have created two mobile training labs to deliver a range of learning solutions that are hands-on and customizable. MetroTex offers instruction on all of the available MLS products.

MLS Solutions

To meet the needs of all our members and MLS subscribers, MetroTex offers FREE award winning training that will improve your efficiency by helping you get the most out of these tools. MetroTex meets your MLS needs with FREE MCE approved training on:

- **NTREIS Listings:** Covers basic mapping, creating custom searches and reports, tax searches, creating custom hotsheets and using the CMA wizard (Basic and Advanced courses are offered)
- **Listings Manager Pro (WyldFyre):** Covers how to set up a timed download, mapping functions, exporting data to other programs and designing, emailing and printing flyers (Basic and Advanced courses are offered)
- **Rapattoni MLS:** Covers basic and radius map searches, searching tax data, creating and managing prospecting, statistical reports, and creating CMAs and hotsheets (Basic and Advanced courses are offered)
- **ZipFormOnline:** Covers setting up a ZipForm account, creating transactions, creating time-saving templates and emailing forms
- **Get Smart! Real Estate Applications for Smartphones:** Covers MLS products (including NTREIS Wireless, RapMLS PDA, Supra EKey, ZipFormMobile) and their accessibility to Palm OS Smartphones
- **MLS Content on Your Website:** Covers the guidelines for appropriate uses of MLS content and proper display of the content

- **NTREIS Transaction Management:** Covers the automation of the real estate transaction from start to finish using MLS data and electronic document management tools

Technology Solutions

MetroTex also delivers mobile training in other areas of technology. While MLS is vital to your business there are other areas of technology that are also important.

MetroTex meets your technology needs with training on:

- **Digital Cameras:** Covers what to look for in a digital camera, how to take better pictures, identifying a virtual tour provider, and how to attach each to your listings
- **Smartphones:** Covers the basics of using Palm OS Smartphones, how to synchronize your Smartphone, and how to configure email through the Smartphone
- **Websites:** Covers how to set up a template website, what resources are needed on a website and how to display listings on a website
- **Internet Marketing:** Covers the use of online technology to increase productivity, how to research and reserve a domain name, and how to brand your business using your domain name
- **Getting Started with Technology:** Covers the basics of the Internet and email, and how to better organize your computer

Mobile Lab Scheduling

Our two mobile labs each have 10 notebook computers that we will bring to your office or to one of our service centers to deliver hands-on training to your office. Some classes do require wireless Internet access at the location. To schedule a class contact Barbara Blackwood at (214) 540-2742 or email barbarab@dfwrealtors.com.

Service Center Locations

Grapevine Service Center
1681 W. Northwest Highway
Grapevine, Texas 76051

(In the Beall's Shopping Center)

Phone: (817) 796-5400

Fax: (817) 796-5421

Irving Service Center

9901 E. Valley Ranch Pkwy., Suite 1030
Irving, Texas 75063

Phone: (214) 540-1065

Fax: (214) 540-1068

Richardson Service Center

1360 W. Campbell Road, Suite 118
Richardson, Texas 75080

Phone: (214) 540-1055

Fax: (214) 540-1058

East Service Center

510 W. I-30, Suite 201
Garland, Texas 75043

Phone: (214) 540-1060

Fax: (214) 540-1063

Duncanville Service Center

407 N. Cedar Ridge, Suite 110
Duncanville, Texas 75116

Phone: (214) 540-1070

Fax: (214) 540-1070